

Newnham Infant School

After school clubs start Monday 16th September, 3.20 – 4.20. All clubs to finish on the week of 9th December.

Half term 21st - 25th October.

No club on Monday 28th October – This club will not be carried forward – last club will still be 9th December.

19th December Christmas Holidays.

After School Clubs Offered this term –

Monday – Football Club

Wednesday – Construction and Spy Club

Thursday – Dance Club

Friday – Football Club

Policies and Procedures –

Miss Case to collect children and drop off at selected areas for each club. Miss Case to give coach a copy of the register so coach is able to dismiss children at the end of the club.

- Monday – football club – hall
- Wednesday – construction and spy clubs – little door by Otter class
- Thursday – dance club – hall
- Friday – football club – outside Badgers class

Children to be dismissed from following areas

- Monday football club – main entrance
- Wednesday construction and spy clubs from the mobile class
- Thursday dance club – main entrance
- Friday football club – badgers class back door.

Fire procedure – Children to be evacuated out to the playground, lined up as far from the building as possible.

First Aid – Coaches to provide any minor first aid. Can take out a portable first aid kit from welfare room. Fill in an accident form, make sure to tell the parent about the incident.

Registers – to be returned to the welfare room at the end of the club. Turn the register over so names cannot be seen. Put any accident forms on top with the first aid kit. Put away from the door.

Staff will be on site until after 4.20. Miss Hodges (Sally), Miss Marskell (Jenny) or Miss Baker (Charlotte) can be contacted in the case of a major incident – send two children. Staff to call ambulance if needed.

Behaviour Management – One warning, sit out for 5 minutes until calmed down. If persistent, Miss Hodges will be told. Promote making right choices, promote positive behaviour.

Uncollected Child – Sally, Jenny or Charlotte will be around to aid with this.

Lunch Time

Skills based activities. Split playground up. Get lunchtime supervision staff to help. Use equipment from the PE shed. If more equipment is needed, school is happy to buy a few things. Enough cones?

Wet play – Coach to go around all classes – different class each time. Each class have a wet play box. Any table top activities are okay. No use of glue, scissors, paint, sand.

PE

To be skills based. School is paying for Get set 4 PE. PE teacher to print out lesson plans. Coaches to look through for equipment and to ask for equipment if necessary. Can use either playground or hall for lessons. Teachers to be present and helping in lessons. Some support staff may not be in some lessons. Sue/Jenny to be informed if teachers are not getting involved.

Thursday – Year 2 – Roughly one hour lessons for each class.

Order of classed needs to be rotated each week. Class teachers to organise between them order of classes for PE.

Self Esteem group on Thursday afternoon – 2.45 -3.10. Groups to change every half term.

Charlotte to decide on groups. Each group will have a focus.

Friday – Year 1 – Approximately 40 minute classes.

Order of classed needs to be rotated each week. Class teachers to organise between them order of classes for PE.

Morning Movement

To be advertised – start either week of 16th or 23rd September.

Jenny to be first contact in school.